

# Privacy Policy - Jobmatchify

*Effective Date: 10/10/2024*

## 1. Introduction

Welcome to JobMatchify. We are committed to protecting your personal information and respecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your personal information when you visit our website <https://jobmatchify.com/> (the "Site") and use our services (collectively, the "Services").

By accessing or using our Services, you agree to this Privacy Policy. If you disagree with the terms of this Privacy Policy, please do not access the Site or use our Services.

## 2. Information We Collect

### a. Personal Information

We collect personal information that you voluntarily provide to us when you:

- **Create an Account:** Email address, password, username.
- **Upload a Resume:** Employment history, education, skills, and any other information included in your resume.
- **Communicate with Us:** Email address and any other information you provide when contacting us.

### b. Automatic Information

When you visit the Site, we may automatically collect the following:

- **Log Data:** IP address, browser type, pages visited, and the date/time of your visit.
- **Cookies and Similar Technologies:** Information to enhance your experience on our Site.

## 3. How We Use Your Information

We may use the information we collect for various purposes, including:

- **Providing Services:** To match you with relevant job postings and send job alerts.
- **Communication:** To send you updates and newsletters and respond to your inquiries.
- **Improvement:** Analyzing usage and improving our Site and Services.
- **Legal Compliance:** To comply with legal obligations and protect our rights.

## 4. Consent

By providing us with your personal information, you consent to our collection, use, and disclosure of your information as described in this Privacy Policy.

### a. Withdrawal of Consent

You may withdraw your consent at any time by:

- **Deleting Your Account:** Contact us at [contact@jobmatchify.com](mailto:contact@jobmatchify.com) to request account deletion.
- **Unsubscribing from Communications:** Use the unsubscribe link in our emails.

## 5. Disclosure of Your Information

We may disclose your personal information:

- **With Your Consent:** To potential employers or third parties when you have given consent.
- **Service Providers:** To third-party vendors who assist us in operating the Site and providing Services.
- **Legal Requirements:** If required by law or in response to valid requests by public authorities.

## 6. International Data Transfer

Your information may be transferred to—and maintained on—servers located outside of your province, country, or other governmental jurisdiction where the data protection laws may differ.

## 7. Security of Your Information

We implement reasonable security measures to protect your personal information, including:

- **Encryption:** SSL technology to encrypt data transmitted on our Site.
- **Access Controls:** Restricted access to personal information to authorized personnel only.
- **Regular Audits:** Periodic security assessments to identify and mitigate risks.

## 8. Retention of Your Information

We will retain your personal information only for as long as necessary to fulfill the purposes outlined in this Privacy Policy, unless a longer retention period is required or permitted by law.

## 9. Your Rights

Under Canadian privacy laws, you have the right to:

- **Access:** Request access to the personal information we hold about you.
- **Correction:** Request correction of inaccurate or incomplete personal information.
- **Deletion:** Request deletion of your personal information, subject to legal limitations.
- **Complaints:** Lodge a complaint with the Office of the Privacy Commissioner of Canada.

### **To Exercise Your Rights:**

Contact us at:

- **Email:** [contact@jobmatchify.com](mailto:contact@jobmatchify.com)

### **10. Third-Party Websites**

Our Site may contain links to third-party websites. This Privacy Policy does not apply to those websites, and we are not responsible for their content or privacy practices.

### **11. Cookies and Similar Technologies**

We use cookies to enhance your experience on our Site. You can choose to disable cookies through your browser settings, but this may affect the functionality of the Site.

### **12. Children's Privacy**

Our Services are not intended for individuals under the age of 18. We do not knowingly collect personal information from minors.

### **13. Changes to This Privacy Policy**

We may update this Privacy Policy from time to time. Changes will be effective when posted on this page with an updated "Effective Date."

### **14. Contact Us**

If you have any questions or concerns about this Privacy Policy or our practices, please contact us at:

- **Email:** [contact@jobmatchify.com](mailto:contact@jobmatchify.com)

---

### **15. Compliance with Canadian Privacy Laws**

We are committed to complying with the Personal Information Protection and Electronic Documents Act (PIPEDA) and applicable provincial privacy laws.

#### **a. Data Breach Notification**

In the event of a data breach that poses a real risk of significant harm, we will notify the affected individuals and the Office of the Privacy Commissioner of Canada as required by law.

#### **b. Accountability**

We have not designated a privacy officer responsible for our compliance with this privacy policy and applicable privacy laws. Please do not share any sensitive information you are afraid of getting public

---

#### **16. Consent to Electronic Communications**

By providing your email address, you consent to receive electronic communications from us in accordance with the Canadian Anti-Spam Legislation (CASL). You may withdraw your consent anytime by clicking the "unsubscribe" link in our emails.

---

#### **17. Language Preference**

This Privacy Policy is provided in English. If there is any inconsistency between the English version and a translated version, the English version shall prevail.

---

#### **18. Governing Law**

This Privacy Policy and any disputes arising out of or relating to it are governed by the laws of the Province of [Your Province] and the federal laws of Canada applicable therein.

---

#### **19. Accessibility**

We are committed to making our information accessible to individuals with disabilities. This Privacy Policy is available in alternative formats upon request.

---

#### **20. Acknowledgment**

By using our Site and Services, you acknowledge that you have read and understand this Privacy Policy and agree to its terms.

---